

## GENERAL GUIDELINES/EXPECTATIONS OF ALL PERSONNEL

*Camp Christopher is a safe, Christian community of worship,  
Christian Education, recreation and outdoor ministry.*

1. At all times, the welfare of campers comes first.
2. Staff and volunteers are to serve as Christian examples, modeling Christian discipleship at all times.
3. Alcohol and illegal drugs are not allowed on site.
4. The smoking policy is to be followed at all times. See the Manual for further information
5. While at camp, relationships are to remain on a friendship level only.
6. All persons at Camp Christopher shall be respectful of the opinions, emotions, property, and personal space of others. Abuse of any sort will not be tolerated.
7. The telephone is to be used for camp business and emergencies. With the permission of the Director, staff and volunteers may make short personal calls (collect or calling card).
8. Due to the level of risk involved in camping ministry, all staff and volunteers are required to complete a Police Record Check prior to arriving on site.
9. All program staff must attend the **pre-camp staff meeting held at 1pm on opening day** of each week. This includes Program Director, Leadership Coordinator, Waterfront/Recreation Director, Counsellors, and Health Officer.  
(Written 1999) (Revised 2005)

## RESPONSIBILITIES OF ALL STAFF

- A. All staff are responsible to the Administrator.
- B. All staff are to attend staff meetings as arranged by the Program Director.
- C. All staff are to remain on - site unless arranged otherwise with the Program Director.
- D. All staff are to report all injuries to the Program Director and Health Officer.
- E. All staff are to ensure all camp rules are obeyed.
- F. All staff are to serve as Christian examples to the campers.
- G. All staff are to maintain and clean camp property.  
(Revised 2000) (Revised 2003) (Revised 2005)

## **Waterfront/Recreation Director**

**Summary:** The Waterfront/Recreation Director is responsible for all aspects of the beach and waterfront. He/She must have the following minimum qualifications (per SCA standards):

- have current NLS Certificate
- at least 18 years of age
- able to provide basic canoe instruction.

### **Primary Responsibilities:**

1. Beachfront Supervision & Program
2. Canoe Instruction
3. Adventure/Ropes Course Leadership
4. Wide Games/Recreation Programming
5. First Aid Liaison

### **The Waterfront/Recreation Director is expected:**

1. To model good Christian leadership, in accordance with the philosophy and purpose of Camp Christopher.
2. To participate as an integral member of the camp.
3. To work in team with the Program Director and Leadership Co-ordinator in the area of program development and leadership.
4. To plan and lead appropriate recreation activities as required by Camp Program (nature study, crafts, camp skills, games).
5. To set up and maintain the waterfront area. Plan and supervise all water activities.
6. To implement the "buddy system" and practice emergency procedures regularly.
7. To regularly check waterfront equipment and report needs to the Administrator.
8. To assist with planning the Outtrip camp.
9. Supervise and provide leadership for the Adventure/Ropes Course education program.
10. Act as liaison with first aid office, ensuring that supplies are properly maintained and volunteers are

(Revised 2008)